



ENSSEE

EUROPEAN NETWORK OF SPORT SCIENCE, EDUCATION & EMPLOYMENT



Minutes – ENSSEE BOARD Meeting

DATE: Friday, 20th till Saturday, 21st of April 2007

TIME: Friday, 2.00 pm till 6.00pm & Saturday, 9.00 am till 6.00 pm

PLACE: Rio Maior / Portugal

PARTICIPANTS : Walter Tokarski, Alberto Madella, Laszlo Petrovic, Bert van der Tuuk, Lolanta Zysko, Leena Kaivola, José Rodrigues, Rita Santos-Rocha, Matthias Gütt, José Curano (guest)

1. Opening message

- Welcome speeches as well as information concerning the framework and timeline of the meeting were given by the President, Walter Tokarski, and the local host, José Rodrigues.
- Regarding a possible replacement of the board member Hubert Comis, who has left INSEP, it was agreed to ask Gisele Di Giacomo (INSEP) formally to join the ENSSEE board.
- The minutes and decisions taken at the last board meeting in Prague were agreed by all board members present.

2. Current activities of ENSSEE

- A report about current activities under the umbrella of ENSSEE was given. It was agreed to further develop the engagement of ENSSEE within those projects and activities. Next report will be given to board in September 2007.

3. Revision of the statutes

- A draft of the statutes was presented. After discussions about the identity and future direction of ENSSEE, its main focus on developing concepts, strategies and projects in sport education (that incorporates Sport science and employment) within a European dimension was agreed to be fostered.
- The statutes were revised commonly (see document). It was agreed to establish two formal bodies only: A General assembly that represents all member countries and an Executive Board.
- The new version of the statutes will be provided by the office and sent to the board members. After their feedback, it will be finalised and sent to all (paying) ENSSEE members at least six weeks before the Forum in Rio Maior (20 September 2007) with a possibility to give comments before the General Assembly (GA) in September (within four weeks). The agenda for the GA (and Extraordinary GA – if necessary) as well as a letter of information (about the planned changes and activities) will be sent together with the statutes.
- In general, the final English version of the statutes must be revised by a native English speaker, a French version of the statutes will be provided (under the responsibility of Alberto Madella). As soon as the European law allows creating European Associations, ENSSEE will prepare to change to such legal status in order to underline its European dimension.

4. Role of ENSSEE within the ESWDA

- The aim and structure of the European Sport Workforce Development Alliance was explained. In order to improve the information process between ENSSEE and the ESWDA, the ENSSEE board will send a delegate to the upcoming ESWDA events (e.g. Alberto Madella or Walter Tokarski to the Lisbon Meeting, 12/13 July 2007).



ENSSEE

EUROPEAN NETWORK OF SPORT SCIENCE, EDUCATION & EMPLOYMENT



- Within the Alliance, ENSSEE is seeking to strengthen its position, including fostering the aspect of sport education. A dual leadership within the Alliance conducted by EOSE (sport employment) and ENSSEE (sport education) might be desirable in the future.
- The terms of reference of the ESWDA and the involvement of ENSSEE within the 'Alliance' will be posted on the ENSSEE website.

5. **Membership**

- A reminder to all institutions that did not pay yet the ENSSEE fee will be sent till mid May.
- In order to promote ENSSEE membership, the board members, coordinating group (CG) members and the AEHESIS national dissemination representatives (NDR) will be asked to promote and/or to give information about potential members for ENSSEE.
- In early June, an announcement to the AEHESIS partner organisations will be sent stating that at the end of the thematic network project, ENSSEE will further coordinate AEHESIS related matters.
- Regarding all activities mentioned above, the possibility for ENSSEE members to fully use the European Sport Education Information Platform, the AEHESIS databases, the discount for the participation fee for the ENSSEE Forum 2007 and the possibility for involvement in future activities/projects of ENSSEE should be outlined.

6. **Finances**

- The current status of the finances was presented and approved by all board members present.

7. **Marketing and Communication Strategy**

- Regarding the development and/or improvement of ENSSEE's corporate identity the thematic focus of the network on sport education within a European dimension was agreed to be refreshed. Furthermore, a policy paper for the use of the ENSSEE name and logo will be developed. Therefore, Alberto Madella will send all existing ENSSEE (marketing) material to the office.
- The promotion and development of the AEHESIS' ESEIP webpage should be used as promotion for ENSSEE as well.
- Regarding the ENSSEE website, it was agreed that Matthias Gütt will contact Bert van der Tuuk in order to discuss further development.
- Additional events such as national, regional or integration forums (see AI 9 and 12) will be developed and promoted.
- Furthermore, contacts to strategic partners outside Europe (China, Latin-America etc.) will be fostered (e.g. with an observer status or the possibility to present papers at the Forums)

8. **Future Projects**

- Possibilities for future projects in the area of sport education were outlined (see presentation). It was agreed to follow those activities and to foster the comprehension of ENSSEE in European and national/regional projects.

9. **ENSSEE Forum 2007 in Rio Maior (20-23 September 2007)**

- José Curano from the Portuguese Coaching Association was welcomed as representative of one of the sponsors of the Rio Maior Forum. The facilities and the proposed succession of events were presented by the local host José Rodrigues. The conference programme was discussed and agreed.
- The following action/next steps were decided regarding the Forum:



ENSSEE

EUROPEAN NETWORK OF SPORT SCIENCE, EDUCATION & EMPLOYMENT



- The webpage will be revised and simplified after feedback from the ENSSEE office.
- The transfer from the airport to the hotel and/or conference venue must be organised with an on-site desk and a waiting time of max. 1h. Late arrivals should be considered.
- Registration will be organised at the conference venue only (including AEHESIS members).
- The agreed programme will be finalised by the office. The second announcement will be prepared by the host till mid May. This e-announcement will be sent by the office to the AEHESIS distribution list (newsletter), the ECSS newsletter and to further contacts (board, CG, NDRs) who will be asked to forward the information on national level.
- Sponsorship should be guaranteed and tried to be extended. The Forum's finances will be revised by the host and sent to the board members till mid May.
- Conference accompanying measures (T-Shirts, conference folders, selling AEHESIS books etc.) should be planned and communicated to the board.
- An (interactive) information stand about the European Sport Education Information Platform will be developed for the Forum.

10. **ENSSEE Forum 2009**

- The ENSSEE Forum 2009 was agreed to be held in Ragusa, Sicily, in mid September, hosted by the Regional Centre of CONI in Sicily. A delegation of the host shall present its strategy and facilities at the upcoming Forum 2007.
- To the remaining (informal) applicants from Croatia and Serbia, the possibility to arrange an ENSSEE Integration Forum in October 2008 will be offered. Therefore, an official application containing time line, facilities and budget etc. must be presented.

11. **Next Board meeting(s)**

- The next board meeting was decided to be held in Rio Maior/Portugal (Sport Center) on 20 September 2007, 09.00 am till 02.00 pm. It will be hosted and organised by the ESDRM (José Rodrigues). Arrivals shall be managed on 19 September 2007.

12. **AOB**

- Alberto Madella will represent ENSSEE at the upcoming EQF in Sports project meeting in Madrid
- ENSSEE will be included in the EuroMed project from CONI Italy (Alberto Madella) and an application of the Hanze University Groningen (Bert van der Tuuk) within the EU's Public Health Programme.
- Either an ENSSEE Board Meeting and/or a Regional ENSSEE Conference will be hosted and organised by the Hanze University Groningen (Bert van der Tuuk) in spring 2008.
- The board meeting was officially closed by the President, Walter Tokarski.